



**NAMIBIAN
AGRONOMIC BOARD**

Constituted by Act 20 of 1992

Contact Details

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Namibia

Creating a marketing environment that is conducive to growing and processing crops in Namibia

27 March 2020

ADDRESSED TO: All Traders, Processors and Producers of agronomic and horticultural products.

Dear Clients

RE: NAB OPERATIONS DURING THE COVID- 19 PARTIAL LOCKDOWN .

On the 24th of March 2020, the President of the Republic of Namibia , His Excellency Dr Hage Geingob announced that Namibia, particularly the Khomas and Erongo regions will be on a partial lockdown from Friday, 27 March 2020 at midnight , to Thursday 16 April 2020. This was done to control the spread of the Corona Virus or COVID-19 pandemic.

Therefore, in line with the notice regarding the COVID-19 lockdown, NAB public notice that was advertised in the newspapers and NAB letter dated 19 March 2020 regarding the termination of AMTA as an agent of the NAB, and the implementation of regulatory function by NAB as from **01 April 2020**, we wish to bring to your attention the following:

1. Permit application and issuance

- The online permit application will not be functional, until further notice, and **see attached** herewith the manual permit application forms and these forms can also be accessed at NAB website: www.nab.com.na , under “ DOWNLOADS”. All other forms are also available on NAB website.
- All completed manual permit applications, together with the proof of payment (where applicable) should be submitted to: Ms. Linda Fillemon, email: permits1@nab.com.na, and Cellphone: 0813632253, and Ms. Virginia Kangoonui, email: permits2@nab.com.na and Cellphone: 0813734940.
- All completed permit applications, together with the proof of payment (where applicable) should be emailed or whatsapp to any of the abovementioned staff members.
- The new permit related fees for 2020/2021 financial year, which will come into force as from 01 April 2020 is herein attached.
- All permits issued by NAB as from 01 April 2020 will be either emailed or whatsapp to the applicants, within three (3) working days from the time of receiving the permit application.
- Should you face any challenges with permit application and issuance, please feel free to contact Mr. Gilbert Mulonda at 081-1478744.

F.N.

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2. Submission of monthly returns and Payment of levies/fees

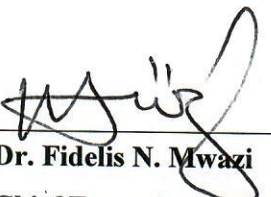
- All monthly returns for March 2020 and onwards should be submitted to the Ms. Vinicia Shigwedha , at email address: Vinicia.Shigwedha@nab.com.na or returns@nab.com.na .
- Please **see attached** monthly return forms and these forms can also be accessed on NAB website: www.nab.com.na
- All monthly returns should be emailed or clients can still hand delivered to the NAB after the COVID-19 lockdown period.
- Payment of levies and fees should be done electronically into the NAB account (**see attached bank account confirmation**).

3. Border control

- All Border Control related matters should be addressed to Mr. Lesely Losper, email address: Lesley.losper@nab.com.na and cellphone number: 081 4352718.
- The NAB Border Control Inspectors will be present at all border post as from 01 April 2020, and shall be available at Meatboard offices (Noordoewer, Arimsvlei, Transkalahari, Katima Mulilo, and Walvisbay border posts). While at Muhembo, Ngoma, Omahenene, and Oshikango border posts, NAB Border Control Inspectors shall be visible in NAB attires.
- NAB Inland Inspectors will be available to unseal trucks that will be sealed at the border posts.
- It is important for clients to take note that, the NAB Border Control Inspectors will only accept valid AMTA permits issued at until **31 March 2020**.
- Any permits issued by AMTA as from 01 April 2020 shall be considered invalid and NAB Border Control Inspectors will not accept such permits, and such trucks will be detained at the border until such time when a valid permit is obtained from NAB.

Furthermore, it is important to take note that, the NAB Head office will be closed but staff members responsible with issuing permits and other essential services will be working from home, and they will only be required to be at the office whenever there are urgent matters.

Sincerely Yours,



Dr. Fidelis N. Mwazi
Chief Executive Officer

NAMIBIAN AGRONOMIC BOARD
2020-03-27
SIGNED