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NOTICE TO POTENTIAL SUPPLIERS/ SERVICE PROVIDERS

REQUEST FOR SUBMISSION OF COMPANY PROFILES TO BE ADDED TO THE LIST OF ELIGIBLE COMPANIES FOR THE PROVISION OF GOODS, WORKS AND SERVICES TO THE OFFICE OF THE NAMIBIAN AGRONOMIC BOARD

1. Purpose

To obtain company profiles from suppliers interested in conducting business with the Namibian Agronomic Board (NAB) in respect of supplying goods, works and services to be procured throughout the 2022/23 financial year. Companies are requested to submit the relevant documentation and clearly indicate the type of goods, works and services which they are rendering and it should be in line with the principal business as stated in their founding statement or amendment.

2. The following documents are mandatory in order to be eligible to participate:

- Certificate indicating SME Status (for Bids reserved for SMEs)
- Valid company registration certificate with Ministry of Industrialisation, Trade and SME Development
- Original valid good standing Tax Certificate (Receiver of Revenue)
- Original valid good standing Social Security Certificate
- Valid Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998
- Written undertaking as contemplated in section 138 (2) of the Labour Act, 2007
- Certificate indicating SME status (for Bids reserved for SMEs)

3. The Namibian Agronomic Board reserve the right to:

- Request clarification at evaluating company profile.
- Reject all company profiles, if the above-mentioned is not adhered to.
- Due to security reasons, some services may require a conduct certificate by NAMPOL.
- Remove non-performing suppliers from the list.

Your cooperation in this regard will be highly appreciated.

The profiles and the required documents can be emailed to PMU@nab.com.na or hand-delivered or couriered to NAB head offices, No. 30 David Hosea Meroro road, Agricultural boards building

Our Vision: "A world class regulator of a vibrant, diversified & sustainable crop industry"

Board of Directors:

Mr. Michael Iyambo (Chairperson)
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Mr. Jason Emvula (Member)
Ms. Elina Kalundu (Member)

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