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DOC/PMU/03		Namibian Agronomic Board Annual Procurement Plan					Approved by: CEO		Revision no: 0		
Effective date: 1-Jan-22		Compiled by: PMU					Financial Period: 2023/24				
Name of Public Entity: Namibian Agronomic Board		Procurement reserved in terms of the Directive on Local Sourcing		Procurement Method		Estimated Value (N\$)		Scheduled Date for Invitation of Bids		Reason for deviating from the default method (where applicable)	
Procurement No. (e.g. 1.2.3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Yes	No	RFQ					
1	Procurement of design and printing services (NAB annual reports)	Various	G	Yes		RFQ	163,302	Sep-23	Section 27 (4) (b) and (C) - invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP		
2	Procurement of promotional items and branding materials	Various	G	Yes		RFQ	694,138	Apr-23	Section 27 (4) (b) and (C) - invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP		
3	Provision of venue, audio visual equipment and catering services for stakeholder engagement events	Various	NCS	Yes		RFQ	404,914	As the need arise	Section 27 (4) (b) and (C) - invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP		
4	Procurement of Toyota double cab pickup	4	G	No		OAB	2,993,044	Apr-23	Not applicable		
5	Procurement of Peugeot Sedan	1	G	Yes		DP	546,580	Apr-23	Section 27(4)(a)		
6	Procurement and installation of safety bull bars for the Toyota double cab pickup	7	G	Yes		RFQ	52,500	Apr-23	Section 27 (4) (b) and (C) - invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP		
7	Procurement of office furnitures and equipments	Various	G	Yes		RFQ	350,584	Apr-23	Section 27 (4) (b) and (C) - invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP		
8	Procurement and installation of prefabricated office units	1	W	Yes		RFQ	400,000	Apr-23	Section 27 (4) (b) and (C) - invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP		
9	Procurement of laptops, desktops, UPS and printers	Various	G	No		RFQ	1,202,000	Apr-23	Section 27 (4) (b) and (C) - invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP		
10	Supply and delivery of servers and network equipments	Various	G	No		RFQ	737,000	Apr-23	Section 27 (4) (b) and (C) - invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP		

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11	Procurement of measuring equipments(scales,PH meters,vernier caliper)	Various	G	No	RFQ	310,000	Apr-23	Section 27 (4) (b) and (C )-Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
12	Procurement of sampling probes and equipment (grading sieves, moisture readers, proximate analysis)	Various	G	No	RFQ	450,000	Apr-23	Section 27 (4) (b) and (C )-Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
14	Procurement of GPS devices	4	G	No	RFQ	25,000	Apr-23	Section 27 (4) (b) and (C )-Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
15	Procurement of body cameras	Various	G	No	RFQ	120,000	Apr-23	Section 27 (4) (b) and (C )-Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
16	Development and commissioning of production and marketing Mobile application	1	CS	Yes	RFP	300,000	Apr-23	Section 27(4)(b) and (c) -Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
17	Procurement of board members induction and training services	Various	NCS	Yes	DP	457,117	Apr-23	Section 27 (4) (b) and (C )
18	Procurement of transportation services for staff transfers	Various	NCS	Yes	RFQ	250,000	As the need arise	Section 27 (4) (b) and (C )-Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
19	Provision of venue, audio visual equipment and catering services for management review meetings	Various	NCS	Yes	RFQ	400,000	As the need arise	Section 27 (4) (b) and (C )-Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
20	Provision of venues, audio visual and catering services for end year functions, team building events ,wellness programs and sport events(participation SOE games)	Various	NCS	Yes	RFQ	848,020	As the need arise	Section 27 (4) (b) and (C )-Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
21	Provision of newsletters & publication services	Various	NCS	Yes	DP	266,086	As the need arise	Section 27 (4) (b) and (C )
22	Provision of Social media awareness services	Various	NCS	No	DP	40,087	As the need arise	Section 27 (4) (b) and (C )
23	Provision for Annual Agricultural show exhibitions	Various	NCS	Partial	DP	270,000	As the need arise	Section 27 (4) (b) and (C )
24	Procurement of QMS standards	Various	G	Partial	DP	20,000	As the need arise	Section 27 (4) (b) and (C )
25	Provision of QMS related training	Various	NCS	Partial	RB	1,000,000	As the need arise	Section 27 (4) (b) and ( c)

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26		Various	CS	Partial	RFP	300,000	As the need arise	Section 27 (4) (b) and (c)-Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
27	Provision of QMS related consultancy services Provision of QMS internal and external audits consultancy services	Various	NCS	Yes	DP	550,000	As the need arise	Section 27 (4) (b) and (c)
28	Provision of customer satisfaction survey consultancy services	1	NCS	Yes	RFQ	100,000	Apr-23	Section 27 (4) (b) and (c)-Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
29	Provision of architectural services	Various	CS	Yes	RFP	300,000	As the need arise	Section 27(4)(b) and (c) -Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
30	Provision of stakeholder survey consultancy services	1	NCS	Yes	RFP	237,924	As the need arise	Section 27(4)(b) and (c) -Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
31	Provision of job grading and evaluation consultancy services	Various	NCS	Yes	RFP	300,000	Apr-23	Section 27(4)(b) and (c) -Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
32	Provision of board members performance review consultancy services	Various	NCS	Yes	DP	75,000	As the need arise	Section 27(4)(b) and (c)
33	Provision of disciplinary hearings & mediation consultancy services	Various	NCS	Yes	DP	50,000	As the need arise	Section 27(4)(b) and (c)
34	Procurement of signage for farmers on local a.p. requirements	Various	G	Yes	RFQ	350,000	As the need arise	Section 27(4)(b) and (c)-Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
35	Procurement of personal protective equipment and uniform for Border Control Inspectorate	Various	G	Yes	RFQ	420,000	As the need arises	Section 27 (4) (b) and (c)-Invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
36	Provision of venue ,audio visual equipments equipments,catering services and related services for national awards hosting	Various	NCS	Yes	RFQ	1,759,188	As the need arise	Section 27 (4) (b) and (C)
38	Provision of testing services (pesticide residue monitoring, heavy metals, mycotoxin screening, proximate analysis, microbiological and mould analysis)	Various	NCS	Partial	DP	1,200,000	Quarterly	Section 27 (4) (b) and (C)
39	Provision of rental of offsite backup data storage space for a period of 12 months services	1	NCS	Partial	RB	240,000	Apr-23	Section 27 (4) (b) and (C)
39	Provision of training & personnel development(Study assistance to staff,supervisory & management development program)	Various	NCS	Partial	DP	1,424,100	As the need arise	Section 27 (4) (b) and (C)

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40	Office Maintenance and security services	Various	NCS	Yes	RFQ	250,000	As per need arise	Section 27 (4) (b) and (C )-invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
41	Provision of ICT software licences(Adobe indesign,MS office)	Various	NCS	No	RFQ	251,000	As the need arises	Section 27 (4) (b) and (C )-invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
42	Provision of venue and refreshments for stakeholder engagement and awareness session on the crop-specific marketing standards, regulations and localg.a.p.	Various	NCS	Partial	RFQ	500,000	As the need arise	Section 27 (4)(b) and (C )-invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
43	Provision of consultancy services for the development of National Interpretation Guideline on localg.a.p	1	CS	No	RFP	150,000	Apr-23	Section 27 (4)(b) and (C )-invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
44	Provision of consultancy services for the training on ISO/IEC 17020; Plant Protection Products & Fertilizers and Refresher training and competency evaluation of the table grape inspectors	3	CS	Partial	RFP	250,000	As the need arise	Section 27 (4)(b) and (C )-invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
45	Provision of venue, audio visual equipments and catering services for regional commodity consultation meetings	Various	NCS	Yes	RFQ	474,418	As the need arise	Section 27 (4)(b) and (C )-invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP
46	Provision of personnel accommodation during the table grape inspection programme		NCS	Yes	RB	750,000	Sep-23	Section 27 (4)(b) and (C )-restricted to accommodation facilities within a radius of 20km of Assusenkher grape farms valley, naute dam and komsberg grape farm
47	Provision of venue, audio visual equipments and catering services farmers information days and training	Various	NCS	Partial	RFQ	817,043	As the need arise	Section 27 (4)(b) and (C )-invitation for sealed quotations to be placed in the newspaper and bid documents to be uploaded on EGP

Approved - Accounting Officer (Name): Dr Fidelis N. Mwazi (Phd)

Signature: 

Date: 20 /02/2023

NAMIBIAN AGRONOMIC BOARD  
2023 -02- 22

SIGNED